

Dear Potential Volunteer:

Your inquiry about volunteering at our camp tells us that you are looking for an exciting and rewarding summer experience...**Camp Odayin might be your answer!**

We provide camping programs for children with heart disease and strive to provide an exceptional camping experience for some exceptional kids, ages 6-17. In doing so, we need exceptional volunteers to support and guide these young campers.

Some basic info for you... All volunteers must commit to a personal interview on either May 16th (late afternoon) or 20th (evening), attend training sessions in the Mpls./St. Paul area and be present for the entire camp session. We have four weeks of Resident Camp this summer. Pick one, or let us know if you're interested in all of them! In addition to our Resident Camp, we offer a Day Camp in St. Paul for campers ages 6-7 during the mornings. Dates are August 2-6 and a training date will be determined. For some volunteer roles, interest may exceed available positions. In order to best meet our summer camp volunteer needs, please indicate your preferences on your application.

Resident Camp Session	Dates	Training Date/Time	Training Date/Time
Flambeau: ages 14-15	July 19-23	Sunday, July 18 2-6 pm	Monday, July 19 8 - 11 am
Namekagon: ages 16-17	July 26-30	Sunday, July 18 2-6 pm	Monday, July 26 8 - 11 am
Nokassippi: ages 11-13	August 9-13	Sunday, August 8 2-6 pm	Monday, August 9 8 - 11 am
Chippewa: ages 8-10	August 16-20	Sunday, August 8 2-6 pm	Monday, August 16 8 - 11 am

Round-trip transportation for campers and staff is provided from Minneapolis for each Resident Camp session. All staff members are expected to ride the bus.

The enclosed packet includes an application and job descriptions. Please complete all pages of the application and return it to the Camp Odayin office by **May 8, 2010**. Mail your application to Camp Odayin, P.O. Box 2068, Stillwater, MN 55082 or fax to 651.351.9187. We will contact you to confirm an interview when we receive your completed application.

Our policy is to interview all new volunteers, giving us an opportunity to share more information about the experience and to see if it would be a good fit for you and our camp. It is also our policy to conduct background and sex offender checks as we have an obligation to our campers and parents to provide a safe camp experience. In addition to completing the application, please visit www.myvci.com/campodayin to provide background check authorization. We have a high number of interested folks and returning staff, so sending in an application does not guarantee a space. Again, thank you for your interest in joining us for a memorable week with some extraordinary kids! If you should have further questions, please contact us at 651.351.9185.

At Camp Odayin... kids play, worries rest, fun happens.

Sara Meslow, Executive Director

Alison Boerner, Assistant Director

Matt Olson, Office and Finance Manager

Laura Miller, Summer Camp Coordinator

Kindra Molin, Program Director

Camp Odayin Volunteer Summer Staff Job Descriptions

ALL volunteer staff members at Camp Odayin must:

- be a minimum of 20 years old (by the first day of camp)
- commit to the total program and philosophy of Camp Odayin
- attend training sessions prior to the beginning of camp
- possess strength and endurance required to maintain consistent supervision of campers at all times
- possess exceptional interpersonal communication skills
- possess attributes of tolerance, fairness, maturity, and good humor

Camp Counselor

- live in a cabin and supervise a group of 6-8 campers of a similar age
- monitor the daily health and safety of each camper assigned
- carry out camp programs and participate in all camp activities with campers
- assess appropriateness of camper behavior and apply appropriate behavior modification techniques
- enforce safety regulations and emergency procedures
- promote a sense of unity while addressing individual needs of each camper, encourage friendships and positive interactions among campers
- enhance the self esteem of each camper by encouraging and guiding them to participate successfully in all aspects of camp activities
- enjoy the beauty and uniqueness of each camper assigned to you

Med Nurse

- distribute all medications assigned to campers
- provide first aid and emergency responses as needed
- communicate all medical concerns with Nursing and/or Medical Director
- maintain log of all camper concerns in the health center
- support and assist as needed with camp activities
- support the Nursing Director in the health center when needed
- must have current Minnesota Board of Nursing license (LPN or RN)
(We will assist with obtaining a MN license if you're out of state)

Camp Doc/Cardiologist

- provide first aid and emergency responses as needed
- be on call for any cardiac emergencies
- communicate all medical concerns with Nursing and Medical Directors
- must have current Minnesota license (MD)
(We will assist with obtaining a MN license if you're out of state)
- maintain daytime shift in the health center
- meet with Camp Odayin leadership team each day to address camper / safety issues

Camp Odayin volunteers will work in tandem with the Camp Odayin Leadership Team and members of the staff of Camp Knutson, the site for residential camp.

Camp Odayin 2010 Volunteer Staff Application

Please complete this form and return it to the camp office by **May 8th, 2010**.

Full Name: _____ Age: _____ Gender: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: H: _____ W: _____ Cell: _____
E-mail Address: _____
Current Occupation: _____
School/Work Address: _____ City: _____ State: _____ Zip: _____

Volunteer position for which you are applying: _____ Counselor: _____ Nurse/Doc: _____

July 19-23 July 26-30 August 9-13 August 16-20 Day Camp: August 2-6

All applicants, please check the week(s) you are interested in volunteering. Male counselor applicants and all nurses, please let us know if you are available to come for more than one week: _____

When do you plan to join us for your interview? May 16 May 20 (Rondo Community Library - St. Paul)
 I need to schedule a phone interview because I live FAR away
 I will come to the Odayin office in Stillwater for my interview

How did you hear about Camp Odayin?

Education:

High School: _____ Year graduated: _____
College: _____ Year graduated: _____
Major(s) _____ Degree: _____

Experience:

Please list your experiences working with children and youth:

Year Place Experience

Please list your camp experience as a camper and/or staff member:

Year Place Experience

If applying for a nurse or doctor position, list most recent medical work experiences:

Year Place Experience

Please share with us the reason(s) you would like to be a part of Camp Odayin:

Please describe the abilities you possess that will make you a valued member of the staff at Camp Odayin:

References:

List three people (non-relatives - someone other than your roommate or best friend!) that have knowledge of your character, abilities, and personal qualifications. If you are listing someone that works at a school, please provide a summer phone number in addition to their school number. You are giving us permission to contact these people. **E-mail address is required.**

1. Name: _____
Address: _____
Relationship: _____ Telephone: W# _____
Email: _____ C# _____

2. Name: _____
Address: _____
Relationship: _____ Telephone: W# _____
Email: _____ C# _____

3. Name: _____
Address: _____
Relationship: _____ Telephone: W# _____
Email: _____ C# _____

Background Check:

Please complete your application by visiting www.myvci.com/campodayin to provide your information for our screening. Contact client services at 1.800.938.6090 if you need assistance.

I certify that the information provided on this application is true and correct. I authorize Camp Odayin to make an investigation of my past experiences including working with children. I authorize any past or present employer to release information regarding my experience working with children.

Signature: _____ **Date:** _____

Mail form to Camp Odayin, P.O. Box 2068, Stillwater, MN 55082 or fax to 651.351.9187

Camp Odayin serves all people regardless of race, color, creed, religion, national origin, gender or socioeconomic status